**Modes of Communication**

We all agree to be reached on phone, text, facebook, email.

Phone/Text/Email: 4 hours response time

Facebook: 24 hours response time

**Meetings**

We agree to meet 5:30 pm to 6:30 pm (tentative as expected time will be determined by what we are meeting for) on Monday, Wednesday, and Friday.

We expect each other to bring what is needed, usually just a laptop.

If an individual is late, by more than 20 min, to a meeting, he is expected to buy the other teammates snacks.

**Personnel**

Each teammate is expected to make sure to let other members know at least 6 hours before hand that they can not meet.

We will measure how much time each person spends on the project through Github, both size and amount of commits

**Approach**

For the initial groundworks of the programming, it is important that we all meet up as a group and code. After that group meetings for each coding may not be required for assignments.

We will all be submitting our commits to Github

**Other**

First, group meeting about an individual’s truancies will be held for the first two “strikes.” Afterwards that individual will be fired.

A week notice that an individual is quitting must be given to the team.

If a person exceeds, the other teammates are expected to buy him food.

**Signatures**